

# Jordan Morales

## Education

### *University of Oregon, Eugene OR*

- Expected graduation in June 2017
- Majored in Environmental Studies, minors in Geology and Sociology
- Maintained a 3.3 GPA while working 15 hours a week
- Member of the 2017 Environmental Leadership Team

## Canopy Connections Team Leader

### Environmental Leadership Program, Eugene, OR- **January 2017 – June 2017**

- Worked in a team of 8 to create and implement a place based curriculum for middle school student field trips to HJ Andrews Experimental Forest
- Created a 75-minute lesson plan based on forest soil
- Led Middle Schoolers on 4 separate all day field trips to HJ Andrews Experimental Forest
- Conducted 3 lessons in middle school classrooms
- Worked in a team of 4 to share a 15-minute project summary presentation at the University of Oregon Undergraduate Research Symposium

## *Facilities Director Assistant*

### Alpha Chi Omega Sorority, Eugene, OR – **June 2015 - Present**

- Led the Facility Operations Team, a staff of 5 employees
- Scheduled and delegated work shifts
- Conducted job interviews and job training for new employees

## *Facility Operations and Maintenance*

### Alpha Chi Omega Sorority, Eugene OR - **September 2013 - June 2015**

- Maintained dining areas and kitchen following Oregon food safety protocols
- Repaired and renovated any damaged or outdated features within the house
- Set up and cleaned after various philanthropic events within the house

## *Sales Assistant*

### Al's Garden Center, Beaverton, OR – **December 2012 - September 2013**

- Assembled special orders for customers
- Assisted in product deliveries to customers' houses
- Maintained clean, attractive sales tables

## Skill Set

- Creative problem solver
- Great time management while multitasking
- Strong communicator
- Computer proficient with Google and Microsoft applications
- Dependable
- Adaptable
- Website creation experience